

# **Sibos Cookie Policy**

Latest update: July 2019 (The words with capital letters are defined in the <u>Sibos Registration Policy</u>.)

SWIFT (with registered office at Avenue Adèle 1, B-1310 La Hulpe, Belgium) is committed to protecting your privacy needs. This Cookie Policy explains which cookies (and other similar devices), and for what purpose, are used by SWIFT on both Sibos.com and Sibos Tools. For more information on the use of the Sibos.com and Sibos Tools, please consult the <u>Sibos Terms of Use</u>.

#### **Cookies - What and why?**

Cookies are small pieces of information that are stored by your browser on your computer's hard drive or in your browser memory. When using Sibos.com and Sibos Tools, it enables SWIFT to remember your actions and preferences (such as login, language, font size and other display preferences) over a period of time, so you do not have to keep re-entering them whenever you come back to the site or browse from one page to another. They also serve to inform SWIFT of your browsing activity if you have been directed to Sibos.com via digital advertising on LinkedIn, through Google searches or ads placed on third party websites. This information can be then used to serve you further ads on social media platforms or third party websites. For the Sibos.com and Sibos Tools, SWIFT mainly uses the following cookies:

- 'Strictly necessary' cookies which are essential for you in order to be able to use Sibos.com and Sibos tools;
- Functionality cookies which are used to provide you with the requested services and to remember your settings to improve your use of Sibos.com and Sibos tools.
- Authentication cookies which are essential to allow you to authenticate yourself when using Sibos.com and Sibos tools and gain access to authorized content (for example to access the secure area of <u>http://www.sibos.com</u>); -
- Performance cookies which collect information about how you use Sibos.com and Sibos tools in order to allow SWIFT to improve Sibos.com and Sibos tools and to understand what interests you. SWIFT is however not able to identify you

when using this type of cookies. All information collected by means of these cookies is processed and stored in an anonymous way;

• Third party analytics cookies which are set by a third party that does not operate Sibos.com or Sibos tools in order to collect statistics on the use of the Sibos tools (e.g. to estimate the number of unique visitors, to detect the most preeminent search engine key words that lead to a certain webpage or to track down website navigation uses).

In addition, a distinction needs to be made between session cookies and persistent or permanent cookies:

- A session cookie is a cookie that will be automatically deleted from your computer's hard drive or in your browser memory when you log out or you close your browser;
- A permanent cookie is a cookie that remains stored on your computer's hard drive or in your browser memory for a limited period of time (minutes, days or years) after you have logged out or closed your browser.

### List of cookies when using the Sibos.com and Sibos Tools

Below, you find a detailed list of all cookies used by SWIFT on Sibos.com and Sibos Tools. By using Sibos.com and Sibos Tools and accepting the SWIFT Cookie Policy by means of the OK button in the cookie banner, you agree that these cookies are stored on your computer's hard drive or in your browser memory for the duration indicated in the list.

sibos_cookie_api1		Strictly	Session
	to rout the user to the correct server.	necessary cookie	
token	Stores the security authentication	Authentication	Session
	token required for the API gateway	cookie	
	when logged in.		
PHPSESSID	Used to maintain the session.	Strictly	Session
		necessary cookie	
sibosloggedUser	Stores information about the user	Authentication	Indefinitely
	logged into the Sibos tools for	cookie	
	authentication purposes		
angular-cache<>	Keeps a cache of data fetched from	Performance	Session
	the Gateway API during the session for	cookie	
	performance reasons.		
SESS <hash of="" td="" the<=""><td>Used to keep the Drupal user session</td><td>Third party</td><td>20 days</td></hash>	Used to keep the Drupal user session	Third party	20 days

session name>	alive when a user logs in into the Drupal system.	cookie (Drupal)	
_ga	Used to distinguish users.	Third party cookie (Google Analytics)	2 years
_gat	Used to throttle request rate.	Third party cookie (Google Analytics)	10 minutes
utma	Used to distinguish users and sessions.	Third party cookie (Google Analytics)	2 years
utmt	Used to throttle request rate.	Third party cookie (Google Analytics)	10 minutes
utmb	Used to determine new sessions/visits.	Third party cookie (Google Analytics)	30 minutes
utmc	Set for interoperability with urchin.js.	Third party cookie (Google Analytics)	Session
utmz	Stores the traffic source or campaign that explains how the user reached your site.	Third party cookie (Google Analytics)	6 months
utmv	Used to store visitor-level custom variable data.	Third party cookie (Google Analytics)	2 years
unam	Used to give users the possibility to share content from the Sibos tools.	Third party cookie (ShareThis)	10 months
DoubleClick Floodlight	Used to understand if users complete certain actions on the website(s) after they have seen or clicked through a display/ video advertisement served on Google or other platforms via DoubleClick. DoubleClick uses this cookie to understand the content users engage with on Sibos.com so they may subsequently deliver some targeted advertisements to users.		2 years
Google tracking cookies	Used to understand if users complete certain actions on Sibos.com after they have seen or clicked through an advert served via Google. Based on the content users have engaged with on Sibos.com, Google can then deliver targeted adverts across other Google		18 months

	partner websites.		
LinkedIn insight	Allows campaign reporting to be	Third Party(	180 days
cookie	performed and unlock insights about	LinkedIn Insights	
	website visitors that may come via the	Tag)	
	campaigns we run on LinkedIn.		

## **Deleting or blocking cookies**

For more information on deleting or blocking cookies, please check <u>http://www.allaboutcookies.org</u>. Under the section "Manage your cookies", you will find a clear explanation on how to delete or block cookies for each browser (Netscape, Firefox, Internet Explorer, Google Chrome, Safari and Opera).

To provide users with the ability to prevent their data from being used by Google Analytics, Google Analytics has additionally developed the "Google Analytics opt out browser add-on" for the Google Analytics JavaScript. If you want to opt out, you need to download and install the add-on for your web browser via <u>https://tools.google.com/dlpage/gaoptout</u> and follow the further instructions provided by Google Analytics.

You can thus delete or block all cookies that are already on your computer and you can set most browsers to prevent them from being placed. If you do this, however, you may have to manually adjust some preferences every time you visit a site and some services and functionalities may not work.

#### **Miscellaneous**

Sibos.com contains links to other websites not owned or operated by SWIFT. SWIFT is not responsible for the cookie practices of these websites. This Sibos Cookie Policy will be updated each year and without prior notice to you. SWIFT will indicate at the top of this Sibos Cookie Policy when it was most recently updated. For a detailed description on the processing of your data via Sibos.com and Sibos Tools and your data protection rights, please consult the <u>Sibos Privacy Statement</u>.